

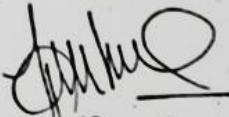
MOST IMMEDIATE
National Database and
Registration Authority (NADRA)
Ministry of Interior
State Bank of Pakistan Building
Sharah-e-Jamhuriat
G-5/2, Islamabad
NADRA/HQ Ops/Gen-03-Ramzan Timings
06th May, 2019

To: All NADRA RHOs

Info: All Dtes/Depts
Chairman Sectt

Subject: OFFICE TIMINGS DURING THE MONTH OF RAMADAN - 2019

1. Office timings during the holy month of Ramadan will be observed as under:-
 - a. RHOs/Zones/DAUs working 5 days a week (Single Shift)
 - i. Monday to Thursday 1000 – 1600 hours
 - ii. Friday 0900 – 1300 hours
 - b. DAUs working 6 days a week (Single Shift)
 - i. Monday to Thursday & Saturday 1000 – 1500 hours
 - ii. Friday 0900 – 1300 hours
 - c. Double Shift DAUs
 - i. Morning Shift
 - (a) Monday to Friday & Saturday (if working) 0800 – 1300 hours
 - ii. Evening Shift
 - (a) Monday to Thursday & Saturday (if working) 1300 – 1800 hours
 - (b) Friday 1400 – 1800 hours
 - d. Mega Centres
 - i. Morning Shift
 - (a) Monday to Sunday 0800 – 1300 hours
 - ii. Evening Shift
 - (a) Monday to Thursday & Saturday, Sunday 1300 – 1800 hours
 - (b) Friday 1400 – 1800 hours
 - iii. Night Shift 2200 – 0230 hours
2. Ramadan timings be updated on Notice Boards of all DAUs, accordingly.
3. Forwarded for information and implementation, please.


Director (Operations)
(Kashif Nazar)